FRUITLAND SPECIAL SERVICE DISTRICT

Cross-Connection Control & Backflow Prevention Policy Manual

1. PURPOSE

The purpose of this policy is to:

- Protect the District's public drinking water system from contamination caused by cross-connections or backflow events.
- Comply with Utah Division of Drinking Water regulations and industry best practices.
- Establish consistent procedures for inspection, testing, enforcement, and public communication.
- Reduce legal liability and safeguard public health.

2. AUTHORITY

This policy is adopted under:

- Authority of the Fruitland Special Service District Board of Trustees
- Utah Safe Drinking Water Act requirements
- Applicable Utah Administrative Code for public water systems
- District resolutions and operational policies

The Administrative Director and Certified System Operator are authorized to implement and enforce this program.

3. DEFINITIONS

Cross-Connection

Any connection between potable water and a non-potable source that could allow contamination.

Backflow

Reverse flow of water that may carry contaminants into the public water system.

Backflow Prevention Device

An approved mechanical assembly designed to prevent reverse flow contamination.

4. RESPONSIBILITIES

District Responsibilities

The District will:

- Maintain a cross-connection control program
- Identify high-risk facilities
- Require installation/testing of approved backflow devices
- Maintain compliance records
- Notify customers of violations or required testing

Customer Responsibilities

Customers must:

- Install required backflow devices
- Maintain devices in working condition
- Provide testing documentation when requested
- Allow reasonable inspection access

5. INSPECTION PROGRAM

Inspections May Include:

- New service connections
- Irrigation systems
- Commercial or industrial users
- Fire suppression systems
- Known high-risk facilities

Inspections may be conducted by:

- District operator
- Certified contractor
- Authorized third-party specialist

6. DEVICE REQUIREMENTS

- Only state-approved backflow prevention assemblies may be installed.
- Installation must comply with current plumbing codes.
- Annual testing is required where applicable.
- Tester must hold valid certification.

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7. RECORDKEEPING REQUIREMENTS

The District shall maintain:

- Device installation records
- Testing reports
- Inspection documentation
- Enforcement notices
- Corrective action tracking

Records will be maintained digitally when possible and retained per District retention policy.

8. NON-COMPLIANCE PROCEDURES

If non-compliance is identified:

Step 1 – Notice

Written notice to customer with correction deadline.

Step 2 – Follow-Up

Second notice if unresolved.

Step 3 – Enforcement

If public health risk exists:

- Service restriction
- Temporary shutoff
- Other Board-approved enforcement actions

9. EMERGENCY RESPONSE

If contamination risk occurs:

- Immediate operator notification
- Isolation of affected system
- Notification to Utah Division of Drinking Water
- Public notification if required
- Corrective action documentation

10. PUBLIC EDUCATION

The District will provide:

- Educational materials
- Website information
- Customer notices when applicable
- Outreach at public meetings when needed

11. TRAINING REQUIREMENTS

District staff involved in this program shall:

- Maintain applicable certifications
- Receive periodic training
- Document continuing education where applicable

12. POLICY REVIEW

This policy will be reviewed:

- At least every three years
- When regulatory changes occur
- When operational needs change

13. EFFECTIVE DATE

This policy becomes effective upon Board adoption and remains in force until amended.

OPTIONAL ATTACHMENT

Attachment A — Inspection Checklist

Attachment B — Customer Notice Template

Attachment C — Approved Device List

Attachment D — Emergency Response Contacts

Attachment E — Record Retention Procedure

Adopted February 12, 2026

Chair: _____

Clerk/Administrative Director: _____

State of Utah, County of Duchesne
Fruitland Special Service District